



**Board of Directors Meeting Minutes
November 20, 2019, 4:00 – 6:00 P.M.
Sally Cheever Girl Scout Leadership Center**

Board Members in Attendance

Jelynn LeBlanc Burley, 1st Vice Chair
Carrie Gray, 2nd Vice Chair
Annie Uribe Turner, Treasurer
Monica Moore-Gonzalez
Lee Anne Keim
Dr. Sarah Baray
Brian Oley
Lea Ream
Angie Salinas, Ex Officio

Attendance by Phone

Jessica Mobley, Secretary
Cariño Cortez
Teri Grubb
Gwendolyn Jaramillo
Wendy Kowalik
Lori Johnson Leal
Maritza Rodriguez
Jay Uribe

Girl Board in Attendance

Claire Mueller
Emily Regner
Grace Simonson
Cassandra Van Alstyne
Monica Cruz

Girl Board Members Absent

Kayla Isbell, Chair
Julianna Gutierrez
Krishi Kothari
Caroline Medina
Symantha Noel
Isabel Salinas
Smruthi Shashidhar
Alisha Siddiqui

Staff in Attendance

Angie Salinas, CEO
Jody Hernandez, COO
Blythe Simonson, CFO
Stephanie Finleon Cortez, CDCO
Ed Scott, IT
Sharoya Hall, MVP Project Manager
Leticia Martinez, EA

Board Members Absent, Excused

Dr. Gretcha Flinn, Chair
Roger Graham
Erika Prosper
Dr. Sandi Wolff

Call to Order

1st Vice Chair Jelynn LeBlanc Burley presided in the absence of Chair Dr. Flinn who was unable to attend the meeting. Ms. LeBlanc Burley called the meeting to order at 4:15 p.m.

Miss Van Alstyne led the Pledge of Allegiance followed by the Girl Scout Promise. Then she shared her mission moment.

Ms. LeBlanc Burley took attendance and confirmed quorum.

The following items were presented for approval in the Consent Agenda:

- September 21, 2019 Board of Directors Meeting Minutes
- Terri Ketterer Resignation Email
- Motion to amend Sick & Safe Leave Policy

Ms. LeBlanc Burley invited a motion to approve the Consent Agenda. Mr. Oley moved to approve. It was seconded, and the motion carried.

Chair Update

In absence of Dr. Flinn, updates regarding events are included in CEO update.

CEO Update

Ms. Salinas shared progress on strategic planning meetings and sub-committees. Strategic planning will guide council priorities for next 5 years and include property plan. Results will be shared at spring meeting.

She also spoke on membership and school outreach, 2019 fall product sales, Juliette's Circle ceremony, STEM Expo, archaeological dig camp, National Night Out, Day of the Girl Girls Night Out Halloween, annual Thanksgiving Dinner at West Side Girl Scout Leadership Center, and staff highlights.

Ms. Salinas also indicated that she and Dr. Flinn attended the national CEO and Chair conference.

Attract and Retain a More Diverse Volunteer Base

Ms. Jaramillo presented the Board Development Committee update and shared SA2020 progress on recruitment. She shared that a candidate has been identified and will be interviewed to potentially fill Board vacancy left by Ms. Ketterer. She asked all Board to actively identify potential Board and committee seats for future pipeline.

Ms. Hernandez presented the Volunteer Leadership Team update which is in progress of identifying a committee chair and representatives from all council counties. She requested that a Board member liaison needs to be identified.

Increase and Diversify Funding

Ms. Uribe Turner delivered the financial report ending September 30, 2019. Results show 6.29 months in reserves and Girl Program Expenses at 83%.

Ms. LeBlanc Burley shared the Audit Committee update and motions submitted by Ms. Bendele, Chair of Audit Committee. Ms. Simonson shared rationale for each of the motions presented.

- Ms. LeBlanc Burley invited a motion to approve the motion to amend Charter. Ms. Uribe Turner moved to approve. It was seconded, and the motion carried.
- Ms. LeBlanc Burley invited a motion to approve the motion to activate the Risk Management Committee. Dr. Baray moved to approve. It was seconded, and the motion carried.

Ms. Gray reviewed the Fund Development report and progress on individual giving. She discussed Juliette's Circle, end of year support highlights, application for Kronkowsky Foundation, and thank you duty for Board.

Provide Engaging Programs for Girls

Ms. Hernandez provided the Long-Range Property report, giving an update on the three council properties:

- SCGSLC Backyard- Committee conducted a walk though of property and reviewed plans with Studio Outside and Gensler. A discovery session will be hosted to gather feedback on backyard and facility.
- WSGSLC- A subcommittee task group was established to address challenges & seek alternatives for the current location.
 - Ms. Hernandez invited a motion to approve the WSGSLC Lease. Dr. Baray moved to approve. It was seconded, and the motion carried.
- Camp La Jita- Discussed results so far from the archaeological dig and shared rationale for motion.
 - Ms. Hernandez invited a motion to approve the Camp La Jita State Antiquities Landmark Boundaries. Dr. Baray moved to approve. It was seconded, and the motion carried.

Executive Session

No Executive Session was held.

Adjourn

The board adjourned at 5:10 p.m.