



OFFICE USE ONLY:

_____ Fall/Cookie Product Program
Year circle one

Application #: _____

Individually Registered Girl (IRG) Fund Application

To apply to use the IRG Fund:

- 1. Assist your Girl Scout in completing the paper IRG Fund Application. Your Girl Scout MUST complete the back bottom portion, "how will the above activity or purchase help your Girl Scout Leadership Experience," in her own words.
2. Complete or attach any additional forms or receipts required to process your application—i.e., event registration form, or community campout receipt, etc.
3. Email a scan or picture of your IRG Fund Application and any additional paperwork to customercare@girlscouts-swtx.org.
4. Keep an eye on your email inbox for any follow up emails and allow 2-4 weeks for processing! All requests must be submitted 3-4 weeks prior to your event or deadline.

IMPORTANT: Per IRS guidelines, GSSWT is NOT able to reimburse IRG Funds directly to PARENTS. COMMUNITIES and TROOPS may still be reimbursed for memberships, community events, troop trips and award projects as long as all information and documentation are provided with this form.

Date: _____

Product Program ID Number: _____

Girl Name: _____

Age Level: Dsy Br Jr Cad Sr Amb

Mail Check to:

NOTE: All reimbursements must be submitted within 90 days of the original purchase.

If you are requesting funding for an activity with a COMMUNITY, the check will be sent to the Community.
If you are requesting funding for an activity with a TROOP, the check will be sent to the Troop.
If you are requesting funds for a STATEMENT, the check will be sent to the billing party.
If you are requesting funds prior to a Council event, program or shop expense the funding will be tracked internally and no check will be issued.

Parent/Guardian Name: _____

Troop/Group Number/Community (as needed): _____

Email Address: _____

Home Phone: _____

Alternate Phone: _____

Address: _____

City: _____ Zip: _____

- Mail Check
 Check will be picked-up

Product Program Office Use ONLY

Approved on _____

By _____

Amount _____

Because _____
