# Fall Product Program Info for Parents



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**GSSWT**— Girl Scouts of Southwest Texas, council covering San Antonio and 26 surrounding counties.

**Community Nut Manager (CNM)**—Handles all aspects of the Community's Fall Product rewards and so much more!

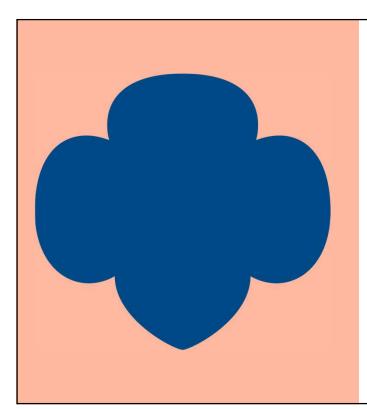
**Troop Nut Manager (TNM)**—Handles all aspects of the troop's Fall Product Program and works directly with CNM. Should be parent/guardians FIRST point of contact for issues or questions.

**M2 Website**—System used to enter paper orders for girl delivery in mid-October, track online sales, select rewards and so much more!

**Care to Share (C2S)**—Monetary donations donated as products to four C2S organizations: USO, San Antonio Food Bank, Meals on Wheels, and Soldiers' Angels.

**Receipts**—All TNMs are provided with a product/money receipt book. Receipt MUST be completed and signed by both parties each time the product and/or money is exchanged.

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## **Program Dates**

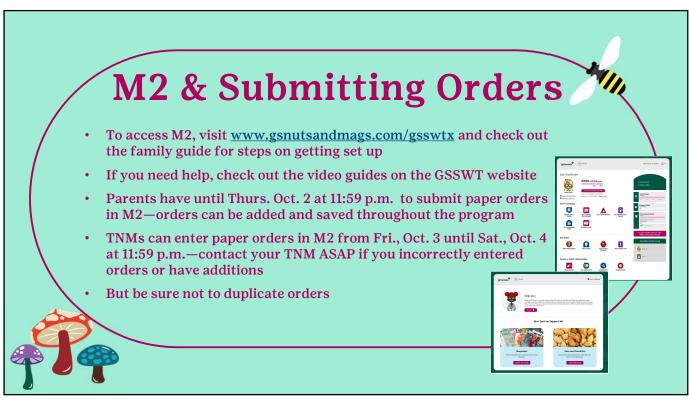
- Mon, Sept. 1—Girls can begin taking orders & access M2
- Thurs., Oct. 2 at 11:59 p.m.—Any paper orders are due in M2 by parents
- Sat, Oct. 4 at 11:59 p.m.—Final paper orders can be submitted online by TNM (parents must send product totals for entry)
- Weekend of Oct. 17-19—Girls/parents receive products for distribution from TNM
- Mon, Oct. 27 at 11:59 p.m.—Online shipped orders close
- Tues, Oct. 28 at 11:59 p.m.—Girls must have final reward choices in M2
- Mon, Nov. 3—100% of the money is due to TNM (this is the FINAL due date; troop may have an earlier due date)

Add these dates to your Family Guide and set phone reminders!



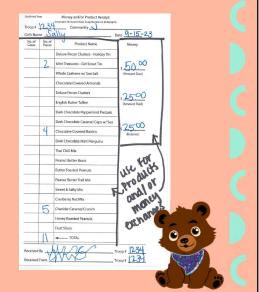






# Picking-up Products

- CNMs receive all products on Oct. 17 & 18, and then troops pick up later that weekend
- You can expect to pick up your products on
   \_\_\_\_\_(date will be provided by TNM)
- When picking up, you will count and sign using a Girl
   Delivery Ticket from M2; your TNM will have it printed
- No additional products—unless another parent needs to transfer their product



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# Customer Payment Methods

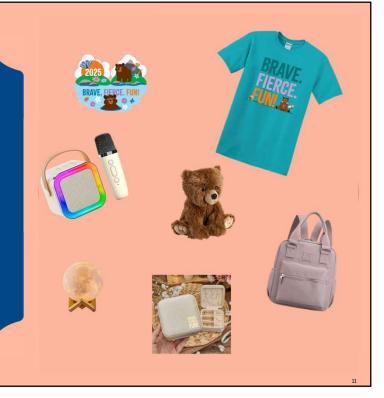
- Order cards—Customer pays cash at the time of **delivery** for any orders placed on the order card—end of October
- Online orders—Customers pay with a credit card for online orders at the time of ordering
- 100% of the money is due to the troop account BY Mon., Nov. 4—parents should be prepared to make final deposits on \_\_\_\_\_

(Date will be provided by TNM)

- Money can be given to the TNM, co-leaders or Money Managers
- All parents will have an amount due in cash to the troop—unless all orders were placed online

#### Rewards

- Girls receive rewards for each level reached based on all items sold
- All rewards are listed on the Family Guide and order card
- Girls/Parents can select their reward choices in M2 on or before Tues., Oct. 29
- If rewards are not chosen, default rewards will be issued.



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### Social Media

- Girls can post to their parents' social media letting restricted friends and family know about their Fall Program
- Council strongly suggests you DO NOT post direct storefront links on non-private social media posts as you will be expected to deliver to ANY customer that places an order (even if they live in another city)
- Only share storefront links with friends and family you know AND are willing to deliver locally
- Council's full social media guidelines are available on the Fall Program webpage





Scan and save for use during the Product Program! Updated for Fall in August and for Cookies in November.



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